

February 2026



Dear Parents/Carers

Year 7 Parents' Evening – Wednesday 4 March 2026

Video Call Appointments: 4.15pm - 5.00pm

In Person Appointments: 5.15pm – 6.45pm

Our Year 7 parents' evening will be held on Wednesday 4 March, with appointments available between 4.15pm and 6.45pm. This will be an important opportunity to discuss your child's progress.

We are offering a choice of remote appointments and in person appointments. You can choose which is the most convenient for you to attend, or a combination of both.

Remote appointments will be held between 4.15pm and 5pm. We are using School Cloud to host these. Please follow this link to book your appointments and then to join the video calls on the evening itself: <https://caldew.schoolcloud.co.uk/> Please test your device through the site before the event to ensure that you can join the video calls.

In person appointments will be held between 5.15pm and 6.45pm, in school. Please enter the school by the Performing Arts entrance. Although the appointments are in person, we are using School Cloud for its booking system. Please follow this link to book your appointments: <https://caldew.schoolcloud.co.uk/> It will build in five minutes' movement time between appointments to help the evening run to time.

All appointments must be booked in advance. Bookings open at 9am on Wednesday 25 February and close at 2pm on Tuesday 3 March. A guide to the School Cloud booking and video call platform is enclosed. If you need any support to book appointments, please contact office@caldew.cumbria.sch.uk.

If the parents' evening is disrupted by, for example, a problem with School Cloud or a power cut, we will contact parents and carers by text message as soon as we can.

If you would like to speak to a member of the Senior Leadership Team on the evening, please contact office@caldew.cumbria.sch.uk for this to be arranged. Members of the Senior Leadership Team will be on the door of the in person part of the evening.

We would encourage students to be with you for their appointments so that they can hear their teachers' feedback and take part in the discussion. We look forward to discussing your child's progress.

Yours faithfully

G Parker-Smith

Mr G Parker-Smith
Assistant Headteacher

Parents' Guide for Booking Appointments

Browse to <https://caldew.schoolcloud.co.uk/>

Your Details

Title: Mrs, First Name: Rachael, Surname: Abbot

Email: rabott4@gmail.com, Confirm Email: rabott4@gmail.com

Student's Details

First Name: Ben, Surname: Abbot, Date Of Birth: 20 July 2000

Log In

Step 1: Login

Fill out the details on the page then click the Log In button.

A confirmation of your appointments will be sent to the email address you provide.

(Your details must match the information we hold for you/your child)

Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

- Thursday, 16th March (Open for bookings)
- Friday, 17th March (Open for bookings)

I'm unable to attend

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click I'm unable to attend.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

Automatic
Automatically book the best possible times based on your availability

Manual
Choose the time you would like to see each teacher

Next

Step 3: Select Booking Mode

Choose Automatic if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose Manual. Then press Next.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

- Mr J Brown (SENCO)
- Mrs A Wheeler (Class 11A)

Continue to Book Appointments

Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

Teacher	Student	Subject	Room
Mr J Sinclair	Ben	English	E6
Mrs D Mumford	Ben	Mathematics	M2
Dr R Monnansa	Andrew	French	L4

Accept Appointments | Cancel Appointments

Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).

Mr J Brown (SENCO (A2)), Miss B Patel (Class 10E (HS)), Mrs A Wheeler (Class 11A (L1))

Time	Mr J Brown	Miss B Patel	Mrs A Wheeler
16:30	+	✓	+
16:40	+	+	+
16:50	+	+	+
17:00	+	+	+

Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking Delete. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press click here to finish the booking process.

My Bookings

Teacher	Student	Subject	Room
Mr J Brown	Ben	English	E6
Mrs D Mumford	Ben	Mathematics	M2
Dr R Monnansa	Andrew	French	L4

Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing Print. Click Subscribe to Calendar to add these and any future bookings to your calendar.

To change your appointments, click on Amend Bookings.